

Approved April 25, 2018

**EAST VALLEY WATER DISTRICT
REGULAR BOARD MEETING**

March 14, 2018

MINUTES

The Chairman of the Board called the meeting to order at 4:30 p.m.

PRESENT: Directors: Carrillo, Coats, Goodrich, Morales, Smith

ABSENT: None

STAFF: John Mura, General Manager/CEO; Brian Tompkins, Chief Financial Officer; Jeff Noelte, Director of Engineering and Operations; Justine Hendricksen, District Clerk; Shayla Gerber, Senior Administrative Assistant

LEGAL COUNSEL: Marty Cihigoyenetché

GUEST(s): Members of the public

PUBLIC COMMENTS

Chairman Carrillo declared the public participation section of the meeting open at 4:30 p.m.

There being no written or verbal comments, the public participation section was closed.

APPROVAL OF AGENDA

M/S/C (Coats-Smith) that the March 14, 2018 agenda be approved as submitted.

CLOSED SESSION

The Board entered into Closed Session at 4:31 p.m. as provided in the Ralph M. Brown Act Government Code Section 54957 to discuss the item(s) listed on the agenda.

THE BOARD RECONVENED THE MEETING AT 5:30 P.M.

Director Goodrich led the flag salute.

ROLL CALL

PRESENT: Directors: Carrillo, Coats, Goodrich, Morales, Smith

ABSENT: None

ADOPT RESOLUTION 2018.06 AUTHORIZING THE RECORDATION OF EASEMENTS FOR PUMALO CASA

The Director of Engineering and Operations provided information regarding the Pumalo Casa Project; he stated that there are 12 single family residences; each set of three homes is served by a single meter. He stated that staff is requesting the Board accept easements in order to allow each resident their own utility account and monthly water budget; and that property owners have already authorized these utility easements to the District.

The Director of Engineering and Operations thanked Mr. Tompkins, Ms. Kelly Malloy, Ms. Crystal Hess, Public Affairs and Engineering staff for their work on the project.

M/S/C (Goodrich-Coats) that the Board accept the easements for Pumalo Casa and adopt Resolution 2018.06.

ADOPT RESOLUTION 2018.07 FOURTH STREET SEWER MAIN REHABILITATION NOTICE OF COMPLETION

The Director of Engineering and Operations provided a demonstration on how the resin/fiberglass was used to rehabilitate the Fourth Street sewer main, known as cured-in-place pipe (CIPP). He also stated that the lifespan of the material, once placed in the pipeline, is 25 years, but in his experience, has seen it last up to 50 years.

M/S/C (Coats-Goodrich) that the Board adopt Resolution 2018.07.

APPROVAL OF ADMINISTRATIVE POLICIES

The District Clerk provided information regarding the Special District Leadership Foundation's (SDLF) "District Transparency Certificate of Excellence"; she stated that as part of the District's commitment to public transparency, fiscal management and good governance, the Board would like to submit an application for the certificate; the Public Records Request Policy and the Brown Act - Open Meeting Policy are necessary requirements to complete the application and requests the Board approve the two policies.

M/S/C (Morales-Smith) that the Board adopt approve the Public Records Act Policy and the Brown Act - Open Meeting Policy as submitted.

GENERAL MANAGER/CEO COMPENSATION

Legal Counsel announced that the General Manager/CEO's performance evaluation was discussed in closed session and the matter before the Board is to make a determination with respect to the performance award of his contract; and that it be based on completion of his goals and objectives.

Director Morales stated that the General Manager/CEO exceeded his goals and objectives to the best of his ability and recommends that the Board approve the full 10% performance award.

Director Coats, Director Goodrich and Vice Chairman Smith concurred with Director Morales' comment.

Chairman Carrillo commented that the General Manager/CEO reshaped the culture of the District.

M/S/C (Morales-Coats) that the Board approve the General Manager/CEO's 10% pay for performance award in the amount of \$26,790.30.

APPROVAL OF GENERAL MANAGER/CEO'S 2018/19 GOALS AND OBJECTIVES

The General Manager/CEO requested that the Board consider his proposed goals and objectives for 2018/19; he thanked the Board for their confidence in him and their support; he stated that once the goals and objectives are approved, they will filter down throughout the organization. The General Manager/CEO read his proposed goals and objectives to the Board.

Vice Chairman Smith stated that he appreciates the inclusiveness of the Board in preparing the General Manager/CEO's goals and objectives.

Chairman Carrillo thanked the General Manager/CEO and staff for their time and effort in coordinating the proposed goals and objectives. He stated that the goals are aggressive and he is pleased that there are long and short-term goals included.

Director Goodrich agreed with Chairman Carrillo that the goals are aggressive.

Director Morales stated that it would be monumental if the General Manager/CEO achieves all of his goals and objectives for the upcoming year.

M/S/C (Coats-Goodrich) that the Board approve the 2018/19 General Manager/CEO's Goals and Objectives as submitted.

BOARD OF DIRECTORS' REPORTS

Director Coats reported on the following: on March 6 he attended the San Bernardino Valley Municipal Water District meeting where they approved the amendment to the Framework Agreement; and on March 13 he attended the City of San Bernardino Water Board meeting where he gave a presentation to the board to encourage them to participate in the Advisory Commission on Water Policy.

Director Goodrich: No reports at this time.

Director Morales reported on the following: on March 5 he attended the County Supervisor's 3rd District Community Update; on March 7 he attended the City of San Bernardino Council meeting; on March 13 he attended the City of San Bernardino Board

of Water Commissioners meeting; and on March 9 he met with the General Manager/CEO for an update on ongoing projects.

Vice Chairman Smith reported on the following: on March 2 he attended the Legislative and Public Outreach Committee meeting where he received an update on District business; on March 13 and 14 he attended the Association of California Water Agencies (ACWA) Legislative Symposium.

Chairman Carrillo reported on the following: on March 1 he attended the Historical Community Partnership Committee meeting; on March 2 he attended the Legislative and Public Outreach Committee meeting; on March 5 he attended Supervisor Ramos' "Coffee with the Community" meeting; and on March 13 he attended the annual San Bernardino County event: "State of the County".

Information only.

GENERAL MANAGER/CEO REPORT

The General Manager/CEO reported that on March 14 he attended the San Bernardino Valley Water Conservation District Board meeting where they approved a letter of support for the Sterling Natural Resource Center; on March 15 he will be holding a third meeting with local constituents to discuss community partnerships; and on March 15 the Leadership Academy will be presenting their projects to the executive team. The General Manager/CEO informed the Board that on March 13, a large fiber optic line maintained by Frontier Communications was severed causing impacts to the District and surrounding areas for many hours. He stated that the Information Technology department will be installing a failover internet service to prevent future interruptions, and he apologized for any inconvenience this may have caused to our customers.

The General Manager/CEO informed the Board of upcoming meetings and events:

- March 26, 2018 @ 2:30 p.m.- Engineering & Operations Committee meeting
- April 3 @ 2:00 p.m. - North Fork Water Company Annual Meeting

Information only.

LEGAL COUNSEL REPORT

No report at this time.

BOARD OF DIRECTORS' COMMENTS

Director Coats made the following statement: "Help ensure your water future by supporting the Sterling Natural Resource Center".

Vice Chairman Smith thanked Ms. Malloy for her assistance with the legislative process while in Sacramento.

Chairman Carrillo thanked everyone for attending the board meeting.

Information only.

ADJOURN

The meeting adjourned at 6:44 p.m.



John Mura, Secretary



Chris Carrillo, Board President