

Approved June 13, 2018

**EAST VALLEY WATER DISTRICT
REGULAR BOARD MEETING**

May 23, 2018

MINUTES

The Chairman of the Board called the meeting to order at 4:30 p.m.

PRESENT: Directors: Carrillo, Coats, Goodrich, Morales, Smith

ABSENT: None

STAFF: John Mura, General Manager/CEO; Brian Tompkins, Chief Financial Officer; Jeff Noelte, Director of Engineering and Operations; Justine Hendricksen, District Clerk; Shayla Gerber, Senior Administrative Assistant

LEGAL COUNSEL: Marty Cihigoyenetché

GUEST(s): Members of the public

PUBLIC COMMENTS

Chairman Carrillo declared the public participation section of the meeting open at 4:30 p.m.

There being no written or verbal comments, the public participation section was closed.

APPROVAL OF AGENDA

M/S/C (Coats-Smith) that the May 23, 2018 agenda be approved as submitted.

CLOSED SESSION

The Board entered into Closed Session at 4:31 p.m. as provided in the Ralph M. Brown Act Government Code Section 54956.9(d)(4) to discuss the item(s) listed on the agenda.

THE BOARD RECONVENED THE MEETING AT 5:30 P.M.

Vice Chairman Smith led the flag salute.

ROLL CALL

PRESENT: Directors: Carrillo, Coats, Goodrich, Morales, Smith

ABSENT: None

ANNOUNCEMENT OF CLOSED SESSION ACTIONS

With respect to Item #2: No reportable action taken.

PRESENTATIONS AND CEREMONIAL ITEMS

- **INTRODUCTION OF JASON WOLF, ASSOCIATE ENGINEER**

The General Manager/CEO introduced Jason Wolf, the District's recently hired employee to the Board.

PUBLIC COMMENTS

Chairman Carrillo declared the public participation section of the meeting open at 5:33 p.m.

There being no written or verbal comments, the public participation section was closed.

APPROVE THE APRIL 14, 2018 REGULAR BOARD MEETING MINUTES

M/S/C (Coats-Smith) that the Board approve the April 14, 2018 regular board meeting minutes as submitted.

APPROVE THE APRIL 25, 2018 REGULAR BOARD MEETING MINUTES

M/S/C (Coats-Smith) that the Board approve the April 25, 2018 regular board meeting minutes as submitted.

DIRECTORS' FEES AND EXPENSES FOR APRIL 2018

M/S/C (Coats-Smith) that the Board approve the Directors' fees and expenses for April 2018 as submitted.

DISBURSEMENTS

M/S/C (Coats-Smith) that the General Fund Disbursements #252039 through #252180 which were distributed during the period of April 1, 2018 through April 30, 2018, bank drafts, and ACH Payments in the amount of \$1,802,512.68 and \$340,446.60 for payroll and benefit contributions, totaling \$2,142,959.28 be approved.

APPROVE THE FINANCIAL STATEMENTS FOR APRIL 2018

M/S/C (Coats-Smith) that the Board approve the financial statements for April 2018 as submitted.

REVIEW AND APPROVE UPDATES TO THE COMPENSATION AND FACILITY USE POLICY

The Human Resources/Risk Safety Manager reviewed changes to the Compensation Program Policy and the Facility Use Policy; she stated that the alcohol fee was revised for bartenders and security guards based upon the number of attendees and type of event; and stated that changes to the Compensation Program reflects Pay for Performance changes approved by the Board with the Memorandum of Understanding Between the East Valley Water District Employees Salaries, Benefits, and Related Programs 2017 - 2020 document.

The General Manager/CEO stated that the policy was reviewed by the Finance & Human Resources Committee.

M/S/C (Smith-Coats) that the Board approve the Compensation Program Policy and the Facility Use Policy as submitted.

AGREEMENT TO EXCHANGE WASTEWATER FLOWS

The Director of Engineering and Operations gave a brief overview of the Settlement Agreement between the District, the City of San Bernardino and the City of San Bernardino Municipal Water Department dated November 21, 2017 pertaining to the exchange of wastewater flows; he stated that draft of the agreement has been developed and only minor, non-substantive changes will be needed to finalize the agreement. He displayed a map for illustrative purposes.

The General Manager/CEO stated that the District is working closely with Ms. Kathleen-Rollings-McDonald, Executive Officer of LAFCO, on the agreement and does not expect any major changes; he thanked the Director of Engineering and Operations and staff for their work on the agreement and stated that it will save ratepayers possibly millions of dollars over the next 20 years.

M/S/C (Coats-Smith) that the Board authorize the General Manager/CEO to enter into an agreement with the City of San Bernardino and City of San Bernardino Municipal Water Department for the exchange of wastewater flows.

AGREEMENT FOR FLEET MAINTENANCE

The Operations Manager briefly reviewed duties of the Fleet Maintenance department and stated that staff has been analyzing cost effective methods to maintain fleet equipment; one of the department goals is to reduce fleet down and to implement a consistent preventative maintenance schedule; staff researched contractors to perform after hours and weekend maintenance and only one contractor, Managed Mobile Inc., was located that could meet all the needs of the District. The Operations manager reviewed services Managed Mobile would perform; he stated that they currently serve Southern California Edison and Inland Empire Utilities Agency and staff is confident that they will deliver great service.

Director Coats asked if the District would enter into a contract with Managed Mobile after one year if the District was satisfied with the service. The Operations Manager responded that if the program is successful, the District would consider entering into an annual contract.

M/S/C (Morales-Coats) that the Board authorize the General Manager/CEO to enter into an agreement with Managed Mobile, Inc. in the amount of \$90,000 for one year, to perform preventative maintenance on District vehicles and equipment.

BOARD OF DIRECTORS' REPORTS

Director Goodrich reported on the following: on May 3 he attended the North Fork Dam Tour; on May 8-10 he attended the Association of California Water Agencies Spring Conference; on May 16 he attended the District's special board meeting where they discussed revenue projections; on May 17 he attended the Del Rosa Neighborhood Action Group (DR NAG) meeting; on May 18 he attended a tour of the Anaheim wastewater treatment plant; and on May 21 he attended the District's special board meeting where he received board communication training.

Director Morales reported on the following: on May 7-10 he attended the Association of California Water Agencies Spring Conference where he attended breakout sessions; on May 11 he met with the General Manager/CEO for an update on the District; on May 18 he attended a tour of the Anaheim wastewater treatment plant; and on May 22 he attended the San Bernardino Board of Water Commissioners meeting where they discussed gas digesters.

Director Coats reported on the following: on May 1 he attended San Bernardino Valley Municipal Water District Board meeting; on May 8-10 he attended the Association of California Water Agencies Spring Conference where he attended breakout sessions; on May 15 he attended San Bernardino Valley Municipal Water District Board meeting where they discussed the demonstration garden at Cal State San Bernardino; on May 18 he attended the DR NAG meeting; and on May 21 he attended the Association San Bernardino County Special Districts Association meeting where they discussed wastewater treatment plants.

Vice Chairman Smith reported on the following: on May 1 he assisted with the Jefferson Hunt Elementary School where the EVWD Employee Events Association handed out shoes to children in need; on May 3 he welcomed guests to the North Fork Dam Tour; on May 4 he attended the Legislative & Public Outreach Committee meeting where they discussed new legislation; on May 8-10 he attended the Association of California Water Agencies Spring Conference where he attended breakout sessions; on May 16 he attended the District's special board meeting where they discussed revenue projections; on May 21 he attended the District's special board meeting where he received board communication training; and on May 23 he attended the San Bernardino Valley Water Conservation District Board meeting.

Chairman Carrillo reported on the following: on May 4 he attended the Legislative & Public Outreach Committee meeting where they discussed new legislation; on May 8-10

he attended the Association of California Water Agencies Spring Conference where he attended breakout sessions; on May 16 he attended the District's special board meeting where they discussed revenue projections; on May 17 he attended the Community Heritage Education Foundation meeting and stated that the non-profit organization will be discussed at an upcoming board meeting; and on May 21 he attended the District's special board meeting where he received board communication training.

Information only.

GENERAL MANAGER/CEO REPORT

The General Manager/CEO reported that on May 18 he provided Directors' Morales and Goodrich a tour of the Anaheim MBR Plant; that on May 21 the District held a Board Communication Training; and on May 24 he will be meeting with local constituents to discuss community partnership.

The General Manager/CEO informed the Board of upcoming meetings and events:

- May 24 @ 11:30 a.m. - Top Workplace Award employee luncheon
- May 28 - District closed in observance of Memorial Day
- May 29 @ 2:30 p.m. - Engineering & Operations Committee meeting
- May 31 @ 11:30 a.m. - Retirement celebration for Mr. Gerald Sievers
- June 5 @ 6:00 p.m. - Community Advisory Commission meeting
- June 12 @ 5:30 p.m. - Special Budget Workshop meeting

The General Manager/CEO announced that the District received notice of approval for funding for the Sterling Natural Resource Center project from the State of California late this afternoon; he stated the loan amount is for \$126 million, of which \$6.7 million is a grant; he stated that the agreement will be reviewed by legal counsel to verify the stipulations in the contract are acceptable to the District. The General Manager/CEO said that this was a team project and congratulated all that played a critical role in the funding: the Board for their courage to take on this monumental project; Mr. Ash Dhingra, Engineering Consultant; Mr. Jeff Noelte, Director of Engineering and Operations; Ms. Kelly Malloy, Director of Strategic Services; and Mr. Brian Tompkins, Chief Financial Officer.

Information only.

LEGAL COUNSEL REPORT

No report at this time.

BOARD OF DIRECTORS' COMMENTS

Director Coats made the following statement: "Help ensure your water future by supporting the Sterling Natural Resource Center".

Director Goodrich congratulated the General Manager/CEO and the District on the funding for the Sterling Natural Resource Center

Director Morales stated that he was pleased with what District employees do for local schools; he announced that James Ramos is the new chairman of the Local Agency Formation Commission San Bernardino(LAFCO); and he commended staff on the funding for the Sterling Natural Resource Center project and stated that this is one of his proudest moments with since he began serving the District.

Vice Chairman Smith commended staff on their efforts into the Sterling Natural Resource Center project and welcomed Mr. Jason Wolf to the District.

Chairman Carrillo stated that one of his first votes when he began serving on the District's board was to approve the Sterling Natural Resource Center project; he stated staff did a fantastic job and he is proud to be a part of the District.

Information only.

ADJOURN

The meeting adjourned at 6:15 p.m.



John Mura, Secretary



Chris Carrillo, Board President