



# EAST VALLEY WATER DISTRICT

LEADERSHIP • PARTNERSHIP • STEWARDSHIP

---

## REGULAR BOARD MEETING

Closed Session Begins at 4:30 PM

July 25, 2018 - 5:30 PM

31111 Greenspot Road, Highland, CA 92346

## **AGENDA**

-----

"In order to comply with legal requirements for posting of agenda, only those items filed with the District Clerk by 12:00 p.m. on Wednesday prior to the following Wednesday meeting not requiring departmental investigation, will be considered by the Board of Directors".

-----

CALL TO ORDER

ROLL CALL OF BOARD MEMBERS

-----

### **PUBLIC COMMENTS**

Any person wishing to speak to the Board of Directors is asked to complete a Speaker Card and submit it to the District Clerk prior to the start of the meeting. Each speaker is limited to three (3) minutes, unless waived by the Chairman of the Board. Under the State of California Brown Act, the Board of Directors is prohibited from discussing or taking action on any item not listed on the posted agenda. The matter will automatically be referred to staff for an appropriate response or action and may appear on the agenda at a future meeting.

**AGENDA** - This agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing on the following agenda unless the Board of Directors makes a determination that an emergency exists or that a need to take immediate action on the item came to the attention of the District subsequent to the posting of the agenda.

1. Approval of Agenda

RECESS INTO CLOSED SESSION

### **CLOSED SESSION**

2. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)  
(2)  
One Potential Case

### **5:30 PM RECONVENE MEETING**

PLEDGE OF ALLEGIANCE

ROLL CALL OF BOARD MEMBERS

ANNOUNCEMENT OF CLOSED SESSION ACTIONS ITEMS

### **PUBLIC COMMENTS**

#### **3. APPROVAL OF CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered by the Board of Directors to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the board considers the motion unless members of the board, the administrative staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.

- a. Approve the June 13, 2018 regular board meeting minutes
- b. Approve Investment Report for Quarter Ended June 30, 2018
- c. June 2018 Disbursements: Accounts payable disbursements for the period include check numbers 252364 through 252544, bank drafts, and ACH Payments in the amount of \$2,830,335.29 and \$500,692.88 for payroll.
- d. Review and Approve Resolution 2018.13 for Placement of Delinquent Water and Wastewater Charges on the 2018-19 County of San Bernardino Tax Rolls

### **DISCUSSION AND POSSIBLE ACTION ITEMS**

4. Consider Sterling Natural Resource Center - Design/Build Partner

### **REPORTS**

5. Board of Directors' Reports
6. General Manager/CEO Report
7. Legal Counsel Report
8. Board of Directors' Comments

### **ADJOURN**

PLEASE NOTE:

Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District's office located at 31111 Greenspot Rd., Highland, during

normal business hours. Also, such documents are available on the District's website at [www.eastvalley.org](http://www.eastvalley.org) subject to staff's ability to post the documents before the meeting.

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the above-agendized public meeting should be directed to the District Clerk at (909) 885-4900 at least 72 hours prior to said meeting.

Draft Pending Approval

**EAST VALLEY WATER DISTRICT  
REGULAR BOARD MEETING**

**June 13, 2018**

**MINUTES**

The Chairman of the Board called the meeting to order at 5:30 p.m. Mr. Fred Yauger led the flag salute.

PRESENT: Directors: Carrillo, Coats, Goodrich, Morales, Smith

ABSENT: Director: None

STAFF: John Mura, General Manager/CEO; Brian Tompkins, Chief Financial Officer; Jeff Noelte, Director of Engineering and Operations; Justine Hendricksen, District Clerk; Shayla Gerber, Senior Administrative Assistant

LEGAL COUNSEL: Jean Cihigoyenetché

GUEST(s): Members of the public

**PRESENTATION OF ECOTECH SPONSORSHIP DONATION TO INDIAN SPRINGS HIGH SCHOOL**

The General Manager/CEO stated that the District partnered with EcoTech in giving away over 300 toilets to customers as part of the District's conservation rebate program; that students from Indian Springs High School participated in distributing toilets; and EcoTech presented a donation check on behalf of the District to Indian Springs High School in the amount of \$1,620.

**PUBLIC COMMENTS**

Chairman Carrillo declared the public participation section of the meeting open at 5:37 p.m.

There being no written or verbal comments, the public participation section was closed.

**APPROVAL OF AGENDA**

M/S/C (Coats-Smith) that the June 13, 2018 agenda be approved as submitted.

**APPROVE THE MAY 16, 2018 SPECIAL BOARD MEETING MINUTES**

M/S/C (Coats-Goodrich) that the Board approve the May 16, 2018 special board meeting minutes as submitted.

**APPROVE THE MAY 21, 2018 SPECIAL BOARD MEETING MINUTES**

M/S/C (Coats-Goodrich) that the Board approve the May 21, 2018 special board meeting minutes as submitted.

**APPROVE THE MAY 23, 2018 REGULAR BOARD MEETING MINUTES**

M/S/C (Coats-Goodrich) that the Board approve the May 23, 2018 regular board meeting minutes as submitted.

**DIRECTORS' FEES AND EXPENSES FOR MAY 2018**

M/S/C (Coats-Goodrich) that the Board approve the Directors' fees and expenses for May 2018 as submitted.

**ADOPTION OF RESOLUTION 2018.11 AUTHORIZING STAFF TO FILE ARTICLES OF INCORPORATION WITH THE SECRETARY OF STATE FOR THE CREATION OF A NON-PROFIT FOUNDATION FOR COMMUNITY ENHANCEMENT EFFORTS**

The General Manager/CEO stated that creating a non-profit foundation for community enhancement efforts is part of his FY 2018/19 goals established by the Board; he stated that over the past six months staff and community-minded citizens have been meeting to discuss the development of the foundation; and that the proposed name for the organization is the Community Heritage and Education Foundation (CHEF). He discussed the purpose, fundraising and the steps that need to be taken to establish the foundation.

Mr. Imborski, Ms. Scott and Mr. Johnson made positive comments in favor of the non-profit foundation.

Director Goodrich stated that he believes this organization will enhance the spirit of the community.

Director Morales thanked the community members that have provided input to CHEF for their work.

Vice Chairman Smith stated that the entire community will benefit from the project, and he is excited that the District is a part of this program.

Chairman Carrillo thanked the General Manager/CEO for the bringing the idea of the non-profit foundation to the Board and the community and stated that he is honored to be a part of the program.

M/S/C (Coats-Morales) that the Board adopt Resolution 2018.11 authorizing staff to file the attached Articles of Incorporation with the California Secretary of State for the Creation of a Non-Profit Foundation for Community Enhancement Efforts.

**AUTHORIZE THE GENERAL MANAGER/CEO TO SIGN AND FILE CALIFORNIA STATE WATER RESOURCES CONTROL BOARD FINANCING AGREEMENT FOR THE STERLING NATURAL RESOURCE CENTER PROJECT**

The Chief Financial Officer highlighted key aspects of the loan for the Sterling Natural Resource Center (SNRC) project; he stated that the District applied for the loan over two years ago; that financial requirements are more stringent than they used to be and that there are no conditions in the loan agreement that the District cannot comply with; and that using a State funded loan rather than bonds, saves ratepayers a significant amount of money.

The General Manager/CEO stated that the District is deep into the procurement process for funding for the SNRC; that the agreement is a pre-approval for a loan and once the agreement is executed and submitted to the State, the District will have the opportunity to adjust the final amount and terms of the loan. He stated that the District will be able to recoup soft costs already incurred, but litigation expenses cannot be recouped through the funds.

Director Morales congratulated staff for their work on the project.

Director Coats commented that the project will benefit future generations and it shows the District's dedication to ratepayers.

Vice Chairman Smith echoed the comments of the other directors and congratulated all involved.

Chairman Carrillo stated that the project will bring local control over rates and regional water stability for ratepayers.

M/S/C (Goodrich-Morales) that the Board authorize the General Manager/CEO to sign and file State Water Resources Control Board Financing Agreement Number D17-01042 for the Sterling Natural Resource Center Project.

## **BOARD OF DIRECTORS' REPORTS**

Director Coats reported on the following: on June 1 he participated in a conference call with California Special District Association where they reviewed upcoming webinars and workshops; and on June 5 he attended the San Bernardino Valley Water Conservation District Board meeting.

Director Goodrich reported on the following: on May 29 he attended the District's Engineering & Operations Committee meeting where he received an update on infrastructure testing and maintenance; and on June 6 he attended San Bernardino City Council meeting with nothing to report.

Director Morales reported on the following: on June 7 he attended Association of California Water Agencies Region 9 meeting where he received a regional legislative update; on June 8 he met with the General Manager/CEO where he received a District update; and on June 12 he attended the San Bernardino Board of Water Commissioners where they held a budget workshop.

Vice Chairman Smith reported on the following: on June 7 he met with the General Manager/CEO to review the agenda; on June 10 he attended the San Bernardino Valley Water Conservation District Board meeting; and on June 12 he attended the San Bernardino Board of Water Commissioners where they held a budget workshop.

Chairman Carrillo reported on the following: on May 24 he attended the Community Heritage and Education Foundation meeting and on June 8 he met with the General Manager/CEO to review the agenda.

Information only.

## **GENERAL MANAGER/CEO REPORT**

The General Manager/CEO reported on the following: on June 2 staff distributed 324 high efficient toilets and 173 high efficient showerheads during the Toilet Distribution Event; on June 6 he attended an executive retreat where they focused on the District's five-year workplan; the District participated in the City of Highland Community Resource Fair; and on June 12 a special budget workshop was held at the District. The General Manager/CEO announced that he will be out of the office June 25-26 attending the Special District General Manager Summit.

The General Manager/CEO informed the Board of upcoming meetings and events:

- June 15 - Employee Events Association will be holding the Second Annual Family Movie Night for District employee's
- June 20 @ 9 a.m. - LAFCO's public hearing where they will be considering activation of wastewater services for EVWD
- June 21 @ 6 p.m. - Community Advisory Commission meeting

Information only.

#### **LEGAL COUNSEL REPORT**

No report at this time.

#### **BOARD OF DIRECTORS' COMMENTS**

Director Goodrich applauded staff for their work on the barbeque held for Pumalo Casa residents.

Director Morales commented on how the two agenda items brought to the Board today will make a major impact to the community.

Director Coats made the following statement: "Help ensure your water future by supporting the Sterling Natural Resource Center".

Vice Chairman Smith stated that he is proud to be a part of the District.

Chairman Carrillo echoed Director Morales' comments; he stated that he is proud of the actions that the Board took today; and that there will be a community update on current legislation on a future board meeting agenda.

Information only.

#### **ADJOURN**

The meeting adjourned at 6:12 p.m.

---

**Chris Carrillo, Board President**

---

**John Mura, Secretary**





**EAST VALLEY WATER DISTRICT**  
LEADERSHIP • PARTNERSHIP • STEWARDSHIP

---

**BOARD AGENDA STAFF REPORT**

Agenda Item #3.b.  
Meeting Date: July 25, 2018  
Consent Item

**To:** Governing Board Members  
**From:** General Manager/CEO

**Subject:** Approve Investment Report for Quarter Ended June 30, 2018

**RECOMMENDATION:**

Staff recommends that the Board of Directors accept and file the attached Investment Report for the quarter ended, June 30, 2018.

**BACKGROUND / ANALYSIS:**

California Government Code §53646(b) requires the Treasurer or CFO of a local agency to submit a quarterly report on the agency's investments to the legislative body of the agency within 30 days of the end of each quarter.

**Discussion**

The attached Investment Report shows all of the District's cash and investments, restricted and unrestricted, as of June 30, 2018. Attachment A presents the investment securities purchased and retired during the quarter April to June 2018. Increases and decreases in highly liquid funds, such as LAIF, are explained in the narrative below.

**Unrestricted Investments**

LAIF

The balance held in the Local Agency Investment Fund at the beginning of the quarter was \$16,845,922. Interest earned during the previous quarter of \$59,745 was posted to the account in April; there were no transfers to or from the LAIF account during the quarter. As a result, the ending balance in the account at the end of the quarter of \$16,905,667.

LAIF earnings for the quarter ended June 30, 2018 were \$80,220.50, calculated at an apportionment rate of 1.90%; up from 1.51% which had been in effect for the previous quarter. The earnings were posted to the District's account on July 13, 2018.

Citizen's Business Bank (CBB) Wealth Management

The total (book) value of the assets held with CBB increased \$18,607 to \$5,663,355 during the quarter ended June 30, 2018. The balance in this account is held both in a money market account (\$183,912) and in a \$5,479,444 portfolio of Treasury and federal agency securities shown on Attachment A.

Net interest payments received on securities in the District's portfolio were \$21,677 and funds held in money market

accounts earned \$784. Earnings were reduced by a \$1,770 amortization charge against discounts taken on the acquisition of certain bonds.

Investment manager fees paid during the quarter were \$2,084.

There were no District transfers to or from this investment account during the quarter.

The following schedule summarizes the activity for Unrestricted Investments during the Quarter ended June 30, 2018:

<u>Account</u>	<u>Beg Bal</u>	<u>Deposits/ (Withdrawals)</u>	<u>Earnings</u>	<u>Fees</u>	<u>Disc / Prem Amortization</u>	<u>Ending Balance</u>
LAIF	\$16,845,922	\$ -	\$ 59,745	\$ -	\$ -	\$ 16,905,667
CBB Wealth Mgt	5,644,748	-	22,461	(2,084)	(1,770)	5,663,355

### **Restricted Investments**

Trust accounts with Union Bank are used to safeguard funds which are restricted by bond covenants. The accounts remaining open as of June 30, 2018, are used to receive District deposits, from which the Trustee (Union Bank) pays District bondholders.

Semiannual bond payment dates are April 1<sup>st</sup> and October 1<sup>st</sup>.

#### Summary Schedule of Union Bank Trustee Accounts

The following schedule summarizes activity in the Union Bank accounts for the Quarter ended June 30, 2018:

<u>2010 Accounts</u>	<u>Beg Bal</u>	<u>District Deposits</u>	<u>Earnings</u>	<u>Transfers</u>	<u>Withdrawals/ Payments</u>	<u>Ending Balance</u>
Revenue Fd	\$ 556,310	\$ -	\$ 99	\$ (556,409)	\$ -	\$ -
Interest Acct	622	-	1	556,409	(556,931)	101

  

<u>2013 Accounts</u>	<u>Beg Bal</u>	<u>District Deposits</u>	<u>Earnings</u>	<u>Transfers</u>	<u>Withdrawals/ Payments</u>	<u>Ending Balance</u>
Revenue Fd	292,398	-	93	(292,491)	-	-
Interest Acct	123	-	-	292,491	(292,562)	52

### **AGENCY GOALS AND OBJECTIVES:**

Goal and Objectives II - Maintain a Commitment to Sustainability, Transparency, and Accountability

- a) Practice Transparent and Accountable Fiscal Management

### **REVIEW BY OTHERS:**

This agenda item has been reviewed by the Finance Department.

**FISCAL IMPACT**

There is no fiscal impact associated with this agenda item.

Recommended by:

John Mura  
General Manager/CEO

Respectfully submitted:

Brian Tompkins  
Chief Financial Officer

**ATTACHMENTS:**

Description	Type
Investment Rpt Qtr Ended Jun 30 2018	Backup Material
Attachment A - CBB Investment Activity Rpt Qtr Ended Jun 30 2018	Backup Material

**EAST VALLEY WATER DISTRICT  
INVESTMENT REPORT  
QUARTER ENDED  
June 30, 2018**

		<u>Funds Managed By</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Face Value</u>	<u>Book Value</u>	<u>Market Value</u>	<u>Source of Valuation</u>
<b>Funds Held by EVWD</b>									
Cashiers change fund		District	N/A	N/A	N/A	750.00	750.00	750.00	N/A
Petty Cash / Kiosk Cash		District	N/A	N/A	N/A	4,500.00	4,500.00	4,500.00	N/A
Checking account	Citizens Business Bank	District	N/A	N/A	N/A	2,361,780.67	1,641,907.83	1,641,907.83	N/A
<b>Funds Held by EVWD Under Management of an Outside Party</b>									
<b>Local Agency Investment Fund - Undesignated</b>		State of California	N/A	N/A	1.900%	15,430,884.19	15,430,884.19	15,430,884.19	LAIF
<b>Local Agency Investment Fund - Designated for Debt Service</b>		State of California	N/A	N/A	0.920%	1,474,782.78	1,474,782.78	1,474,782.78	LAIF
<b>Citizens Business Bank</b>									
US Treasury / Agency Bonds		CBB Wealth Mgt		See Attached		5,483,000.00	5,479,443.57	5,350,546.73	Interactive Data
CBB Money Market Fund	CBB Money Market Fund	CBB Wealth Mgt	N/A	N/A	1.560%	183,911.79	183,911.79	183,911.79	N/A
<b>Union Bank (2010 Refunding Revenue Bond Trustee)</b>									
Revenue Fund	BlackrockT-Fund Inst Shares	Union Bank	N/A	N/A	N/A	-	-	-	Union Bank
Interest Account	BlackrockT-Fund Inst Shares	Union Bank	N/A	N/A	1.410%	100.72	100.72	100.72	Union Bank
<b>Union Bank (2013 Revenue Bond Trustee)</b>									
Revenue Fund	BlackrockT-Fund Inst Shares	Union Bank	N/A	N/A	N/A	-	-	-	Union Bank
Interest Account	BlackrockT-Fund Inst Shares	Union Bank	N/A	N/A	1.410%	52.30	52.30	52.30	Union Bank
<b>Total Cash and Investments</b>						<b>24,939,762.45</b>	<b>24,216,333.18</b>	<b>24,087,436.34</b>	

<u>SUMMARY</u>	<u>Book Value</u>	<u>Market Value</u>	<u>%</u>
Cash	1,647,157.83	1,647,157.83	6.84%
LAIF	16,905,666.97	16,905,666.97	70.18%
Treasury/Agency Securities	5,479,443.57	5,350,546.73	22.21%
Money Market Treasury Funds	184,064.81	184,064.81	0.76%
<b>Total Cash and Investments</b>	<b>24,216,333.18</b>	<b>24,087,436.34</b>	<b>99.99%</b>
Less: Funds designated for Capital Improvements	(3,000,000.00)	(3,000,000.00)	-12.45%
Less: Funds designated for Bond debt service	(1,474,935.80)	(1,474,935.80)	-6.12%
Less: Restricted Capacity Fees	(3,049,585.50)	(3,049,585.50)	-12.66%
Less: Customer / Construction Deposits	(1,559,627.05)	(1,559,627.05)	-6.47%
Less: Funds designated for rate stabilization	(268,447.00)	(268,447.00)	-1.11%
Less: Funds designated for emergency reserve	(2,186,450.00)	(2,186,450.00)	-9.08%
<b>Total Unrestricted / Undesignated Cash and Investments</b>	<b>12,677,287.83</b>	<b>12,548,390.99</b>	<b>52.10%</b>

*I certify that this report accurately reflects all pooled investments and is in compliance with California Government Code Sec. 53646 as amended 1/1/96. This report is also in conformity with the investment policy of East Valley Water District. As Treasurer of East Valley Water District, I hereby certify that sufficient investment liquidity and anticipated revenue are available to meet the next six month's estimated expenditures.*

  
 Signature

7/16/2018  
 Date

**EAST VALLEY WATER DISTRICT**  
**Investment Activity**  
**Quarter Ended June 30, 2018**

Purch Date	Issuer	CUSIP	Yield	Units / Face Value	Maturity Date	Activity (Book Value)						Market Value 6/30/2018	Water	Sewer
						4/1/2018	Amort Cost Adjustment	Adjusted Cost 4/1/2018	Purchases	Matured / Called	Adjusted Cost 6/30/2018			
01/27/16	Federal Home Loan Bank	3130A6XY8	2.000%	100,000	01/27/21	100,000.00		100,000.00			100,000.00	98,135.00	98,135.00	
10/12/16	Federal Home Loan Bank	3130A9GS4	1.700%	100,000	10/12/17	100,000.00		100,000.00			100,000.00	96,430.00	96,430.00	
10/29/15	Federal Home Loan	3130A6NA1	1.400%	100,000	10/29/19	100,000.00		100,000.00			100,000.00	98,567.00	98,567.00	
12/09/16	Federal Home Loan	313371U79	3.125%	200,000	12/11/20	208,208.75		208,208.75		1,333.84	206,874.91	202,238.00	202,238.00	
08/03/16	Federal Home Loan	3130A8WW9	1.300%	100,000	05/01/20	100,000.00		100,000.00			100,000.00	97,727.00	97,727.00	
05/31/18	FHLB	3130AEBM1	2.750%	100,000	05/10/21	-		-	99,892.00		99,892.00	99,797.00	99,797.00	
05/31/17	US Treasury Note	912828XR6	1.750%	300,000	05/31/22	299,765.63		299,765.63			299,765.63	289,488.00	289,488.00	
03/15/16	Fannie Mae	3136G3CK9	1.520%	300,000	06/15/20	299,745.00		299,745.00			299,745.00	294,075.00	294,075.00	
07/28/16	Fannie Mae	3136G3J30	1.600%	100,000	07/28/21	100,000.00		100,000.00			100,000.00	96,658.00	96,658.00	
08/04/16	Fannie Mae	3136G3XV2	1.100%	100,000	07/27/17	99,750.00		99,750.00			99,750.00	97,039.00	97,039.00	
08/24/16	Fannie Mae	3135G0N66	1.400%	100,000	08/24/20	99,981.00		99,981.00			99,981.00	97,330.00	97,330.00	
08/25/16	Fannie Mae	3136G3Y33	1.400%	300,000	08/25/21	300,000.00		300,000.00			300,000.00	287,673.00	287,673.00	
10/27/15	Freddie Mac	3134G3F88	1.500%	100,000	08/28/19	100,354.23		100,354.23			100,354.23	98,895.00	98,895.00	
11/17/15	Freddie Mac	3134G76G1	1.050%		05/17/18	300,000.00		300,000.00		300,000.00	-	-	-	
07/26/16	Freddie Mac	3134G9J40	1.000%	200,000	04/26/19	200,000.00		200,000.00			200,000.00	197,686.00	197,686.00	
08/25/16	Freddie Mac	3134G95L7	1.600%	200,000	08/25/21	200,000.00		200,000.00			200,000.00	193,122.00	193,122.00	
09/20/16	Freddie Mac	3134GALQ5	1.300%	100,000	09/20/19	100,000.00		100,000.00			100,000.00	98,623.00	98,623.00	
09/30/16	Freddie Mac	3134GAHK3	1.600%	200,000	09/30/21	199,800.00		199,800.00			199,800.00	191,854.00	191,854.00	
07/27/17	Freddie Mac	3134GBZS4	2.150%	300,000	04/27/22	300,000.00		300,000.00			300,000.00	290,790.00	290,790.00	
08/27/14	Tenn Valley Authority	880591EQ1	1.750%	272,000	10/15/18	272,877.13	(2,077.50)	270,799.63		436.04	270,363.59	271,700.80	271,700.80	
05/21/18	Freddie Mac	3134GSFY6	3.100%	300,000	03/29/23	-		-	298,785.00		298,785.00	300,006.00	300,006.00	
12/09/16	Tenn Valley Authority	880591EL2	3.875%	111,000	02/15/21	117,607.54	(2,276.00)	115,331.54			115,331.54	114,288.93	114,288.93	114,288.93
11/04/16	US Treasury Note	912828T67	1.250%	500,000	10/31/21	499,765.63		499,765.63			499,765.63	477,695.00	477,695.00	477,695.00
06/14/16	Federal Home Loan Bank	3130A8EN9	1.640%	100,000	06/14/21	100,000.00		100,000.00			100,000.00	96,938.00	96,938.00	96,938.00
05/27/16	Fannie Mae	3136G15S4	1.250%	200,000	12/27/19	199,250.00		199,250.00			199,250.00	196,404.00	196,404.00	196,404.00
08/30/16	Fannie Mae	3136G35C5	1.400%	100,000	08/25/21	100,000.00		100,000.00			100,000.00	97,334.00	97,334.00	97,334.00
08/25/16	Freddie Mac	3134G93Q8	1.680%	200,000	08/25/21	200,000.00		200,000.00			200,000.00	190,616.00	190,616.00	190,616.00
09/14/17	Freddie Mac	3134GBC83	2.070%	200,000	06/14/18	200,000.00		200,000.00			200,000.00	194,692.00	194,692.00	194,692.00
01/02/18	US Treasury Note	912828N89	1.375%	500,000	01/31/21	489,785.04	-	489,785.04			489,785.04	484,745.00	484,745.00	484,745.00
														-
				5,483,000		5,386,889.95	(4,353.50)	5,382,536.45	398,677.00	301,769.88	5,479,443.57	5,350,546.73	3,497,833.80	1,852,712.93



# EAST VALLEY WATER DISTRICT

LEADERSHIP • PARTNERSHIP • STEWARDSHIP

## BOARD AGENDA STAFF REPORT

Agenda Item #3.c.  
Meeting Date: July 25, 2018  
Consent Item

**To:** Governing Board Members  
**From:** General Manager/CEO

**Subject:** June 2018 Disbursements: Accounts payable disbursements for the period include check numbers 252364 through 252544, bank drafts, and ACH Payments in the amount of \$2,830,335.29 and \$500,692.88 for payroll.

### **RECOMMENDATION:**

Staff recommends that the Board of Directors review and approve the District's expense disbursements for the period June 1, 2018 through June 30, 2018 in the amount of \$3,331,028.17.

### **BACKGROUND / ANALYSIS:**

In the continued effort to be fiscally transparent, the payment register for supplies, materials, services, and payroll for June 2018 is attached for review and approval. This process provides the Board and the public an opportunity to review the expenses of the District. Accounts Payable is processed weekly, while payroll is processed bi-weekly. Information to justify each expenditure is available through the Finance Department.

Accounts payable disbursements for the period include check numbers 252364 through 252544, bank drafts, and ACH Payments in the amount of \$2,830,335.29 and \$500,692.88 for payroll. Significant expenses greater than or equal to \$50,000 are further explained below:

PAYMENT #	VENDOR	DESCRIPTION	AMOUNT
252398	CALIFORNIA BANK & TRUST	DEBT SERVICE PAYMENT FOR JULY 2018	\$ 140,152.16
252415	SENET INTERNATIONAL CORPORATION	NETWORK PENETRATION TESTING AND CYBERSECURITY ASSESSMENT	\$ 54,270.00
252417	STANTEC CONSULTING SERVICES, INC.	PROFESSIONAL SERVICES FOR MARCH 2018 FOR THE SEWER AND WATER MASTER PLAN UPDATE (CAPITAL OUTLAY)	\$ 54,134.73
10004323	FERGUSON ENTERPRISES, INC.	METERS (\$371,182.59) AND LABOR (\$31,084.00) TO INSTALL 3/4" AND 1" AMI METERS FOR PHASE II OF THE ADVANCED METERING INFRASTRUCTURE (CIP PROJECT)	\$ 402,266.59

<b>PAYMENT #</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
252469	SAN BERNARDINO MUNICIPAL WATER DEPARTMENT	WASTEWATER TREATMENT FOR MAY 2018	\$ 739,763.38
252476	ECOTECH SERVICES, INC	HIGH-EFFICIENCY TOILET AND SHOWERHEAD DISTRIBUTION PROGRAM	\$ 74,086.75
252488	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRICITY FOR MAY 2018	\$ 149,318.52
252490	TYLER TECHNOLOGIES	MAINTENANCE AND SUPPORT FOR UTILITY BILLING AND FINANCIAL SOFTWARE FOR FY 2018-19	\$ 64,715.74

**AGENCY GOALS AND OBJECTIVES:**

Goal and Objectives II - Maintain a Commitment to Sustainability, Transparency, and Accountability

a) Practice Transparent and Accountable Fiscal Management

**REVIEW BY OTHERS:**

This agenda item has been reviewed by the Finance Department.

**FISCAL IMPACT**

Sufficient funds have been budgeted in the adopted FY 2017-18 Budget.

Recommended by:

John Mura  
General Manager/CEO

Respectfully submitted:

Brian Tompkins  
Chief Financial Officer

**ATTACHMENTS:**

Description

June 2018 Payment Register

Type

Backup Material



**PAYMENT REGISTER**  
**JUNE 1, 2018 - JUNE 30, 2018**

<b>PAYMENT DATE</b>	<b>NUMBER</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>
6/4/2018	252364	ALBERTO CRUZ	150.00
6/4/2018	252365	DEREK MONTOYA	100.00
6/4/2018	252366	GLORIA HENLEY-CHAPRON	34.08
6/4/2018	252367	JAVIER LOERA	93.80
6/4/2018	252368	JOEL AND LAURA PEREZ	198.00
6/4/2018	252369	KAREN MEJIA	300.00
6/4/2018	252370	LAURA VASQUEZ	100.00
6/4/2018	252371	MARIA FRISBY	200.00
6/4/2018	252372	PAMELA MILLER	400.00
6/4/2018	252373	WILFREDO GELUZ	150.00
6/4/2018	252374	WILLIAM FIELD	56.00
6/4/2018	252375	YUANCHUN GARDNER	179.13
6/4/2018	252376	League of Women Voters	100.00
6/4/2018	252377	Hanna Kheir	658.00
6/4/2018	252378	ELENA & STACY WILLMS	127.19
6/4/2018	252379	TAMMIE WILLIAMS	49.15
6/4/2018	252380	HOLLY SEAMONS	815.35
6/4/2018	252381	RICK CARRILLO	126.94
6/4/2018	252382	JOHN ARIENT Jr.	22.88
6/4/2018	252383	ARLENE C GRIDLEY	100.20
6/4/2018	252384	JESUS COVARRUBIAS	414.07
6/4/2018	252385	ALPHA TIGER INVESTMENT LLC	125.77
6/4/2018	252386	YAMIN ISAAC VALLECIOLLO	26.97
6/4/2018	252387	MALCOLM ELLIOTT - TRUSTEE	119.45
6/4/2018	252388	VIEN TINH TRUONG	95.40
6/4/2018	252389	PAMELA COSTA	65.28
6/4/2018	252390	JESUS AGUILAR II	54.06
6/4/2018	252391	ROBERT CHAGOLLA CONSTRUCTION	262.28
6/4/2018	252392	Megan Litka	100.00
6/4/2018	252393	David Garcia	100.00
6/6/2018	252394	TINA YUE LEE	67.99
6/7/2018	252395	ANTHESIS (FORMERLY POMONA VALLEY WORKSHOP)	924.00
6/7/2018	252396	ASBCSD	64.00
6/7/2018	252397	BRADEN HEYWOOD DBA GENESIS INDUSTRIAL SUPPLY	1,035.39
6/7/2018	252398	CALIFORNIA BANK & TRUST	140,152.16
6/7/2018	252399	CALOLYMPIC SAFETY	313.20
6/7/2018	252400	CHEM-TECH INTERNATIONAL INC	1,137.10
6/7/2018	252401	CLIFTONLARSONALLEN LLP	5,325.00
6/7/2018	252402	COMPUTERIZED EMBROIDERY COMPANY, INC	2,457.56
6/7/2018	252403	DIRECTV	250.97
6/7/2018	252404	EWING IRRIGATION PRODUCTS INC	174.96
6/7/2018	252405	EYE MED VISION CARE	1,285.04
6/7/2018	252406	FLEET SALES & CONSULTING, INC. DBA BILL & WAGS INC.	50.00
6/7/2018	252407	GARY YOUNG	480.29



<b>PAYMENT DATE</b>	<b>NUMBER</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>
6/7/2018	252408	HATFIELD BUICK	557.90
6/7/2018	252409	HIGHLAND EQUIPMENT RENTAL	31.05
6/7/2018	252410	INLAND WATER WORKS SUPPLY CO	2,248.52
6/7/2018	252411	K & L HARDWARE	139.90
6/7/2018	252412	MICHAEL REARDON	526.69
6/7/2018	252413	NAPA AUTO PARTS	66.20
6/7/2018	252414	RMC WATER AND ENVIRONMENT	35,939.45
6/7/2018	252415	SENET INTERNATIONAL CORPORATION	54,270.00
6/7/2018	252416	SO CAL GAS	211.81
6/7/2018	252417	STANTEC CONSULTING SERVICES, INC.	54,134.73
6/7/2018	252418	STAPLES BUSINESS ADVANTAGE	617.37
6/7/2018	252419	TOP CONSTRUCTION GROUP	9,051.90
6/12/2018	252420	MONICA TISCARENO	112.82
6/12/2018	252421	CLASSIC LLC	93.48
6/12/2018	252422	JUAN MEZA	34.30
6/12/2018	252423	HORACIO ENRIQUEZ	13.71
6/12/2018	252424	SATOMI EDELHOFER	98.81
6/12/2018	252425	UBEROUS INC	59.61
6/12/2018	252426	KHANH C NGUYEN	189.55
6/13/2018	252427	Westminster Title Company, inc.	151.40
6/13/2018	252428	ANTHESIS (FORMERLY POMONA VALLEY WORKSHOP)	2,013.00
6/13/2018	252429	BURGESS MOVING & STORAGE	1,500.30
6/13/2018	252430	BURRTEC WASTE (GROUP) INDUSTRIES, INC.	1,084.10
6/13/2018	252431	CHEM-TECH INTERNATIONAL INC	1,430.28
6/13/2018	252432	COAST FITNESS REPAIR SHOP	250.00
6/13/2018	252433	COMPUTERIZED EMBROIDERY COMPANY, INC	739.70
6/13/2018	252434	CULLIGAN OF ONTARIO	94.50
6/13/2018	252435	DANIELS TIRE SERVICE, INC	811.40
6/13/2018	252436	DAVID EARHART, EARHART PHOTOGRAPHY	1,919.70
6/13/2018	252437	DEPARTMENT OF CONSUMER AFFAIRS	120.00
6/13/2018	252438	DIB'S SAFE & LOCK SERVICE	11.34
6/13/2018	252439	FIRST CHOICE SERVICES	621.18
6/13/2018	252440	HATFIELD BUICK	854.17
6/13/2018	252441	HIGHLAND COMMUNITY NEWS	1,900.00
6/13/2018	252442	IDEA HALL	5,713.40
6/13/2018	252443	INLAND DESERT SECURITY & COMMUNICATIONS, INC	542.25
6/13/2018	252444	INLAND WATER WORKS SUPPLY CO	349.11
6/13/2018	252445	KONICA MINOLTA	715.27
6/13/2018	252446	MEDORA ENVIRONMENTAL, INC.	38,832.20
6/13/2018	252448	SOUTHERN CALIFORNIA EDISON COMPANY	23.31
6/13/2018	252449	U.S. BANCORP SERVICE CENTER	36,059.20
6/13/2018	252454	VALERO MARKETING & SUPPLY COMP	11,209.63
6/20/2018	252455	JOAN KINKADE	60.18
6/20/2018	252456	FRANCISCO CEDILLO	70.82
6/20/2018	252457	JANINE HINRICHS	108.84
6/20/2018	252458	JANINE HINRICHS	137.06
6/20/2018	252459	PARK HEIGHTS APTS LLC	65.04
6/20/2018	252460	PARK HEIGHTS APTS LLC	65.04
6/20/2018	252461	PARK HEIGHTS APTS LLC	14,337.10
6/20/2018	252462	ROSS HEUSEL	24.71
6/20/2018	252463	JOHN E MUMFORD	13.15
6/20/2018	252464	MARIA SALINAS	54.78
6/20/2018	252465	CAL HOMES GROUP, INC.	3.67

<b>PAYMENT DATE</b>	<b>NUMBER</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>
6/20/2018	252466	ANTHONY MORALES	69.91
6/20/2018	252467	Highland Area Chamber of Commerce	600.00
6/20/2018	252468	Peggy Richards	600.00
6/20/2018	252469	SAN BERNARDINO MUNICIPAL WATER DEPARTMENT	739,763.38
6/20/2018	252470	ADVANCED OFFICE, IMAGING PLUS	409.79
6/20/2018	252471	ANTHESIS (FORMERLY POMONA VALLEY WORKSHOP)	1,260.00
6/20/2018	252472	BRADEN HEYWOOD DBA GENESIS INDUSTRIAL SUPPLY	427.12
6/20/2018	252473	BUGGY ROGERS PAINTING	3,250.00
6/20/2018	252474	CHEM-TECH INTERNATIONAL INC	1,427.54
6/20/2018	252475	DONEGAN TREE SERVICE	8,570.00
6/20/2018	252476	ECOTECH SERVICES, INC	74,086.75
6/20/2018	252477	FIELDMAN, ROLAPP & ASSOCIATES	1,323.50
6/20/2018	252478	FLEET MANAGEMENT DEPARTMENT	688.91
6/20/2018	252479	FLEETWASH, INC	624.24
6/20/2018	252480	FORESTERS FINANCIAL	1,840.00
6/20/2018	252481	HUB CONSTRUCTION SPECIALTIES	358.04
6/20/2018	252482	INLAND WATER WORKS SUPPLY CO	494.57
6/20/2018	252483	K & L HARDWARE	118.48
6/20/2018	252484	LIEBERT CASSIDY WHITMORE LCW	3,690.00
6/20/2018	252485	NAPA AUTO PARTS	185.34
6/20/2018	252486	SAN BERNARDINO MUNICIPAL WATER DEPARTMENT	22,334.06
6/20/2018	252487	SO CAL GAS	16.65
6/20/2018	252488	SOUTHERN CALIFORNIA EDISON COMPANY	149,318.52
6/20/2018	252489	STAPLES BUSINESS ADVANTAGE	58.39
6/20/2018	252490	TYLER TECHNOLOGIES	64,715.74
6/20/2018	252491	UBEROUS INC.	4,547.59
6/26/2018	252492	ANGELA CHAIN	200.00
6/26/2018	252493	DARREN MCBAY	200.00
6/26/2018	252494	GARLAND KEMPER	178.20
6/26/2018	252495	JOANN KURIHARA	200.00
6/26/2018	252496	JUSTINE P. HENDRICKSEN	200.00
6/26/2018	252497	LORRI WHITTAKER	129.99
6/26/2018	252498	MANUEL OHANNESSIAN	119.00
6/26/2018	252499	MARIA GONZALEZ	169.98
6/26/2018	252500	MICHAEL SELLAS	100.00
6/26/2018	252501	REBECCA MCDANIEL	100.00
6/26/2018	252502	WAYNE BROWN	350.00
6/26/2018	252503	WILLIAM WILLSEY	100.00
6/26/2018	252504	HUMBERTO MORENO	94.05
6/26/2018	252505	JOHN WARE	200.00
6/26/2018	252506	JULIO MONTIEL	90.00
6/26/2018	252507	LAURA VASQUEZ	119.90
6/26/2018	252508	MARY SALAS	89.00
6/26/2018	252509	STELLA SPADAFORA-BARNACK	250.00
6/26/2018	252510	ASCOT PARK APARTMENTS LLC	11,787.55
6/26/2018	252511	JOSEPH HERNANDEZ	30.09
6/26/2018	252512	ROGELIO J RIVERA	38.80
6/26/2018	252513	DAVID A FLORES	273.89
6/26/2018	252514	DAVID AGUILAR	58.16
6/26/2018	252515	NEIGHBORHOOD PARTNERSHIP HOUSING SERVICES	58.07
6/26/2018	252516	RONALD MCALLISTER	6.14
6/26/2018	252517	CHRISTOPHER SORRENTINO	114.93
6/26/2018	252518	29300 BASELINE PARTNERS, LLC	26,208.00

<b>PAYMENT DATE</b>	<b>NUMBER</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>
6/26/2018	252519	AMAZON.COM, LLC	4,924.69
6/26/2018	252520	ANTHESIS (FORMERLY POMONA VALLEY WORKSHOP)	1,260.00
6/26/2018	252521	AT&T	49.82
6/26/2018	252522	AT&T	283.67
6/26/2018	252523	AT&T	135.17
6/26/2018	252524	CHEM-TECH INTERNATIONAL INC	1,411.10
6/26/2018	252525	CITY OF SAN BERNARDINO, PUBLIC WORKS DEPT	1,121.96
6/26/2018	252526	COLONIAL LIFE, PREMIUM	726.78
6/26/2018	252527	CSR AIR CONDITIONING & HEATING	1,185.00
6/26/2018	252528	DENTAL HEALTH SERVICES	289.70
6/26/2018	252529	FAIRVIEW FORD SALES,INC	174.93
6/26/2018	252530	FLEETWASH, INC	308.04
6/26/2018	252531	HATFIELD BUICK	279.21
6/26/2018	252532	INLAND WATER WORKS SUPPLY CO	2,681.14
6/26/2018	252533	K & L HARDWARE	25.82
6/26/2018	252534	METROPOLITAN LIFE INS CO	150.87
6/26/2018	252536	PAMELA FRENCH TIMELESS PLAQUES \$ AWARDS	361.70
6/26/2018	252537	PETTY CASH	228.95
6/26/2018	252538	PHOENIX LIFE INSURANCE COMPANY	66.74
6/26/2018	252539	PILAR ONATE	18,000.00
6/26/2018	252540	PREMIUM NURSERY INC.	1,941.66
6/26/2018	252541	SERGIO D. FIERRO	1,500.00
6/26/2018	252542	WESTERN MUNICIPAL WATER DISTRICT	500.00
6/28/2018	252543	US POSTAL SERVICE	6,781.03
6/28/2018	252544	ASCOT PARK APARTMENTS LLC	11,787.55

**BANK DRAFTS**

6/1/2018	DFT0002782	CA SDI Tax	2,326.03
6/1/2018	DFT0002783	CALPERS/ DEFERRED COMPENSATION	15,563.55
6/1/2018	DFT0002784	Federal Payroll Tax	25,463.53
6/1/2018	DFT0002785	Medicare	7,062.34
6/1/2018	DFT0002786	Social Security	852.90
6/1/2018	DFT0002788	State Payroll Tax	10,049.51
6/1/2018	DFT0002791	Federal Payroll Tax	8,847.01
6/1/2018	DFT0002792	State Payroll Tax	3,437.96
6/4/2018	DFT0002794	MERCHANT BANKCD	288.64
6/4/2018	DFT0002795	PayNearMe, Inc.	33.83
6/4/2018	DFT0002796	CALPERS/ MEDICAL	90,452.45
6/6/2018	DFT0002797	PayNearMe, Inc.	131.34
6/11/2018	DFT0002798	PayNearMe, Inc.	145.27
6/11/2018	DFT0002799	TRANSFIRST DISCOUNT	10,253.34
6/12/2018	DFT0002810	FORTE, ACH DIRECT INC, ACH FEES	5,332.82
6/12/2018	DFT0002811	PayNearMe, Inc.	61.69
6/13/2018	DFT0002806	STATE DISBURSEMENT UNIT	2,442.47
6/14/2018	DFT0002814	VERIFONE INC	22.00
6/15/2018	DFT0002801	CA SDI Tax	2,258.73
6/15/2018	DFT0002802	CALPERS/ DEFERRED COMPENSATION	16,217.46
6/15/2018	DFT0002803	Federal Payroll Tax	24,676.23
6/15/2018	DFT0002804	Medicare	6,867.10
6/15/2018	DFT0002805	Social Security	20.84
6/15/2018	DFT0002807	State Payroll Tax	9,412.58
6/15/2018	DFT0002808	CALPERS/ DEFERRED COMPENSATION	69.23
6/15/2018	DFT0002809	CALPERS/ RETIREMENT	39,292.67

<b>PAYMENT DATE</b>	<b>NUMBER</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>
6/19/2018	DFT0002812	CALPERS,GASB & 1959 SURVIVOR BENEFITS	4,165.20
6/20/2018	DFT0002813	PayNearMe, Inc.	288.55
6/22/2018	DFT0002815	CBB	2,373.24
6/22/2018	DFT0002816	VERIFONE INC	22.00
6/25/2018	DFT0002828	VERIFONE INC	22.00
6/26/2018	DFT0002819	CALPERS/ DEFERRED COMPENSATION	16,465.25
6/26/2018	DFT0002820	CALPERS/ RETIREMENT	38,544.11
6/26/2018	DFT0002824	STATE DISBURSEMENT UNIT	2,442.47
6/26/2018	DFT0002826	CBB	338.00
6/26/2018	DFT0002827	PayNearMe, Inc.	167.16
6/29/2018	DFT0002818	CA SDI Tax	2,236.86
6/29/2018	DFT0002821	Federal Payroll Tax	24,396.96
6/29/2018	DFT0002822	Medicare	6,885.32
6/29/2018	DFT0002823	Social Security	1,080.74
6/29/2018	DFT0002825	State Payroll Tax	9,154.21
6/29/2018	DFT0002831	PayNearMe, Inc.	71.64

### **ACH PAYMENTS**

6/7/2018	10004278	ANTHONY'S IRRIGATION	39,214.00
6/7/2018	10004279	APPLIED MAINTENANCE SUPPLIES & SOLUTIONS LLC	299.30
6/7/2018	10004280	BARRY'S SECURITY SERVICES, INC	1,641.95
6/7/2018	10004281	CINTAS CORPORATION (FIRST AID)	150.20
6/7/2018	10004282	CLEARFLY COMMUNATIONS	1,340.27
6/7/2018	10004283	DAN DIETZ	444.15
6/7/2018	10004284	DAVID HERNANDEZ	422.05
6/7/2018	10004285	DIAMOND FENCE COMPANY	2,950.00
6/7/2018	10004286	ED KING	378.51
6/7/2018	10004287	EXCEL LANDSCAPE, ICN	12,200.00
6/7/2018	10004288	FERGUSON ENTERPRISES, INC.	12,433.51
6/7/2018	10004289	GARY STURDIVAN	612.35
6/7/2018	10004290	GORDON GRANT	529.37
6/7/2018	10004291	HUMBERTO ALARCON	125.00
6/7/2018	10004292	I.C.W.A.	100.00
6/7/2018	10004293	INDUSTRIAL RUBBER & SUPPLY	801.14
6/7/2018	10004294	INFOBOND, INC	2,532.13
6/7/2018	10004295	JOHN WITHERS ASSOCIATES	6,000.00
6/7/2018	10004296	JOSE MILLAN	120.00
6/7/2018	10004297	KENNEDY/JENKS CONSULTANTS	2,215.00
6/7/2018	10004298	MICHAEL HENDERSON	597.23
6/7/2018	10004299	MINUTEMAN PRESS OF RANCHO CUCAMONGA	485.47
6/7/2018	10004300	NATIONAL CONSTRUCTION RENTALS	158.49
6/7/2018	10004301	PARKHOUSE TIRE, INC	3,095.60
6/7/2018	10004302	PLUS 1 PERFORMANCE	19.05
6/7/2018	10004303	REBECCA KASTEN	700.00
6/7/2018	10004304	SAN BERNARDINO VALLEY MUNICIPAL WATER DISTRICT	23,740.28
6/7/2018	10004305	SCHUBERT ENTERPRISES INC	220.00
6/7/2018	10004306	STEPHANIE MICHELE GUIDA	225.00
6/7/2018	10004307	TESCO CONTROLS, INC.	15,241.26
6/7/2018	10004308	THE QUINTANA CRUZ COMPANY, LLC	4,000.00
6/7/2018	10004309	THOMAS P ORTON	465.35
6/7/2018	10004310	UNDERGROUND SERVICE ALERT	186.55
6/7/2018	10004311	USA BLUE BOOK	2,384.92
6/7/2018	10004312	VERIZON WIRELESS	3,727.48

<b>PAYMENT DATE</b>	<b>NUMBER</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>
6/7/2018	10004314	WATERTRAX USA INC	15,273.71
6/7/2018	10004315	WAXIE SANITARY SUPPLY	62.19
6/13/2018	10004316	ADCOMP SYSTEMS	319.29
6/13/2018	10004317	BARRY'S SECURITY SERVICES, INC	4,265.91
6/13/2018	10004318	CINTAS CORPORATION (FIRST AID)	292.42
6/13/2018	10004319	CLIFF'S PEST CONTROL	323.00
6/13/2018	10004320	CORELOGIC SOLUTIONS INC.	350.00
6/13/2018	10004321	EVWD EMPLOYEES EVENTS ASSOC	321.50
6/13/2018	10004322	EZEQUIEL ELECTRIC, INC.	5,386.00
6/13/2018	10004323	FERGUSON ENTERPRISES, INC.	402,266.59
6/13/2018	10004324	FILARSKY & WATT LLP	310.00
6/13/2018	10004325	FRONTIER COMMUNICATIONS	745.50
6/13/2018	10004326	FSA Only/East Valley Water District	1,496.52
6/13/2018	10004327	LAND ENGINEERING CONSULTANTS	25,900.00
6/13/2018	10004328	LANDS END INC	277.63
6/13/2018	10004329	MANAGED HEALTH NETWORK	241.92
6/13/2018	10004330	MICHAEL BAFFA	200.00
6/13/2018	10004331	MIKE J. ROQUET CONSTRUCTION INC	20,400.25
6/13/2018	10004332	MINUTEMAN PRESS OF RANCHO CUCAMONGA	612.88
6/13/2018	10004333	P.A.D. PALM AUTO DETAIL	1,005.00
6/13/2018	10004334	POWERSTRIDE BATTERY CO.	113.85
6/13/2018	10004335	SAFETY COMPLIANCE COMPANY	600.00
6/13/2018	10004336	SHRED-IT US JV LLC	124.58
6/13/2018	10004337	SITEONE LANDSCAPE SUPPLY , LLC	192.81
6/13/2018	10004338	THE WINNER INDUSTRIAL SUPPLY INC	3,305.51
6/13/2018	10004339	VISTA PAINTS	182.36
6/20/2018	10004340	AIRGAS, USA LLC	184.57
6/20/2018	10004341	ASHOK K. DHINGRA, AKD CONSULTING	25,347.21
6/20/2018	10004342	BARRY'S SECURITY SERVICES, INC	1,641.95
6/20/2018	10004343	BOOT BARN, INC	393.74
6/20/2018	10004344	CLINICAL LAB OF S B	6,659.50
6/20/2018	10004345	DALE BARLOW	205.19
6/20/2018	10004346	DIAMOND FENCE COMPANY	690.00
6/20/2018	10004347	ENERGAGE, LLC	1,376.00
6/20/2018	10004348	EXCEL LANDSCAPE, ICN	2,284.91
6/20/2018	10004349	FERGUSON ENTERPRISES, INC.	437.74
6/20/2018	10004350	GROUP DELTA CONSULTANTS, INC	4,200.00
6/20/2018	10004351	INFOSEND, INC	46,562.52
6/20/2018	10004352	JC LAW FIRM	8,775.00
6/20/2018	10004353	JOHN WITHERS ASSOCIATES	6,000.00
6/20/2018	10004354	JOSE MILLAN	2,600.00
6/20/2018	10004355	LA VIDA LAGUNA	1,000.00
6/20/2018	10004356	MAR-LYN BUILDERS, INC.	213.35
6/20/2018	10004357	MCMASTER-CARR	196.29
6/20/2018	10004358	MILLER SPATIAL SERVICES, LLC	13,920.00
6/20/2018	10004359	MINUTEMAN PRESS OF RANCHO CUCAMONGA	862.75
6/20/2018	10004360	NATIONAL CONSTRUCTION RENTALS	291.60
6/20/2018	10004361	NETWORK FLEET, INC	124.75
6/20/2018	10004362	VULCAN MATERIALS CO/ CALMAT CO	4,749.82
6/20/2018	10004363	WAXIE SANITARY SUPPLY	1,225.27
6/26/2018	10004364	APPLIED MAINTENANCE SUPPLIES & SOLUTIONS LLC	717.78
6/26/2018	10004365	BARRY'S SECURITY SERVICES, INC	1,743.70
6/26/2018	10004366	BEN JOSEPH ZERPA	249.99

<b>PAYMENT DATE</b>	<b>NUMBER</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>
6/26/2018	10004367	BLAIS & ASSOCIATES INC	1,580.59
6/26/2018	10004368	CALGON CARBON CORPORATION	269.38
6/26/2018	10004369	DIGITAL NETWORKS GROUP, INC.	389.56
6/26/2018	10004370	ENVIRONMENTAL SCIENCE ASSOCIATES/ESA	4,615.00
6/26/2018	10004371	EVWD EMPLOYEES EVENTS ASSOC	346.50
6/26/2018	10004372	FERGUSON ENTERPRISES, INC.	1,346.88
6/26/2018	10004373	FRONTIER COMMUNICATIONS	841.25
6/26/2018	10004374	FSA Only/East Valley Water District	1,498.54
6/26/2018	10004375	INFOSEND, INC	450.30
6/26/2018	10004376	JC LAW FIRM	35,180.00
6/26/2018	10004378	JEREMY SUBRIAR	60.00
6/26/2018	10004379	JOSE MILLAN	480.00
6/26/2018	10004380	KYLE VASQUEZ	70.00
6/26/2018	10004381	LANDS END INC	105.75
6/26/2018	10004382	MUSICK, PEELER & GARRETT LLP	5,236.00
6/26/2018	10004383	NATIONAL CONSTRUCTION RENTALS	158.49
6/26/2018	10004384	OFFICIAL PAYMENTS CORP.	34.55
6/26/2018	10004385	PARRON HALL CORPORATION	1,520.48
6/26/2018	10004386	PLUS 1 PERFORMANCE	191.16
6/26/2018	10004387	PRINCIPAL FINANCIAL GROUP	8,816.06
6/26/2018	10004388	PRUETTS PRECISION ALIGNMENT	947.35
6/26/2018	10004389	SCHUBERT ENTERPRISES INC	220.00
6/26/2018	10004390	USA BLUE BOOK	453.74
6/26/2018	10004391	VULCAN MATERIALS CO/ CALMAT CO	564.73
<b>TOTAL</b>			<b>\$ 2,830,335.29</b>



# EAST VALLEY WATER DISTRICT

LEADERSHIP • PARTNERSHIP • STEWARDSHIP

---

## BOARD AGENDA STAFF REPORT

Agenda Item #3.d.  
Meeting Date: July 25, 2018  
Consent Item

**To:** Governing Board Members

**From:** General Manager/CEO

**Subject:** Review and Approve Resolution 2018.13 for Placement of Delinquent Water and Wastewater Charges on the 2018-19 County of San Bernardino Tax Rolls

### **RECOMMENDATION:**

Staff recommends that the Board of Directors review and approve Resolution 2018.13 authorizing the placement of delinquent, unpaid water and wastewater charges on the 2018-19 County of San Bernardino's tax rolls.

### **BACKGROUND / ANALYSIS:**

California Water Code Section 31701.5 authorizes the District to place liens on real property for delinquent water and wastewater charges, and to roll unpaid delinquent charge amounts and unpaid lien amounts over to the San Bernardino County property tax bill. This authority gives the District a method to recover unpaid charges and fees related to utility services rendered.

Delinquent charges that are subject to be rolled onto the property tax bill include, but are not limited to, water consumption and related charges, wastewater collection and treatment services, late fees, interest, and penalties. Every July, the District determines which liens have not been paid and prepares the appropriate materials to send to the San Bernardino County for recovery of delinquent service charges to the property owner's tax bill. In doing so, the District greatly enhances its ability to recover unpaid charges in the upcoming fiscal year.

### **AGENCY GOALS AND OBJECTIVES:**

Goal and Objectives II - Maintain a Commitment to Sustainability, Transparency, and Accountability

a) Practice Transparent and Accountable Fiscal Management

### **REVIEW BY OTHERS:**

This agenda item has been reviewed by the Finance Department and Finance and Human Resources Committee.

**FISCAL IMPACT**

Collections of \$16,495.15 in delinquent water and wastewater charges.

Recommended by:

John Mura  
General Manager/CEO

Respectfully submitted:

Brian Tompkins  
Chief Financial Officer

**ATTACHMENTS:**

Description

Resolution 2018.13

List of Delinquent Water and Wastewater Accounts

Type

Resolution Letter

Backup Material



## RESOLUTION 2018.13

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE EAST VALLEY WATER DISTRICT, SAN BERNARDINO COUNTY, STATE OF CALIFORNIA, ADDING DELINQUENT NON-PAID CHARGES TO ANNUAL TAXES LEVIED UPON THE PROPERTY FOR WHICH THE CHARGES ARE DELINQUENT AND UNPAID

**WHEREAS**, the Board of Directors of the East Valley Water District (the “District”) has prepared a report and statement of those delinquent non-paid charges for water and other services within the District which were delinquent and unpaid for sixty days or more on July 1, 2018; and

**WHEREAS**, the Board of Directors of the District has decided that said delinquent and unpaid charges are to be included in the property tax levied on said property pursuant to California Water Code Sections 31701 (e) and 31701.5 et seq.; and

**THEREFORE**, the Board of Directors of the District does hereby resolve, determine and order as follows:

**Section 1.** That the report of the District’s delinquent and unpaid charges for water and other services within the District which remain unpaid and delinquent for sixty days or more on July 1, 2018 is hereby adopted and approved by said Board.

**Section 2.** That the unpaid and delinquent charges listed in said report for each parcel of property are fixed at the amount listed in said report.

**Section 3.** That the Secretary shall file with the County Auditor of the County of San Bernardino and the Board of Supervisors of the County of San Bernardino, in the time and manner specified by the County Auditor and Board of Supervisors, a copy of such written report with a statement endorsed hereon over the signature of the Secretary, that such a report has been finally adopted and approved by the Board of Directors, and that the County Auditor shall enter the amount of such charges against the respective lots of parcels of land as they appear on the current assessment roll.

**Section 4.** That the County Tax Collector shall include the amount of charges on bills for taxes levied against their respective lots and parcels of land and, therefore, the amount of such unpaid and delinquent charges shall be collected at the same time and in the same manner by the same person as, together with and not separately from, the general taxes, if any, for the District or the County of San Bernardino and shall be delinquent at the same time, and thereafter be subject to the same delinquency penalties.

The foregoing Resolution was duly adopted at a regular meeting of the Board of Directors of the East Valley Water District by motion made, duly seconded, and carried on July 25, 2018.

This Resolution shall take effect as of the 25<sup>th</sup> day of July 2018.

**ADOPTED** this 25<sup>th</sup> day of July 2018.

Ayes:

Noes:

Absent:

Abstain:

---

Chris Carrillo  
Board President

July 25, 2018

**I HEREBY CERTIFY** that the foregoing is a full, true and correct copy of Resolution 2018.13 adopted by the Board of Directors of East Valley Water District at its Regular Meeting held July 25, 2018.

ATTEST:

---

John Mura  
Board Secretary

The following properties all have recorded liens in the amount of the delinquencies shown and are to be turned over to the Office of the Tax Collector, County of San Bernardino, to be added to the Respective Property Tax Bills  
\*2018-19 County Tax Rolls\*

Account No.	APN	Original Amount
0001-0125-03	0271-343-19-0000	195.72
0002-0205-12	0272-231-08-0000	207.81
0007-0138-00	0271-463-09-0000	285.23
0014-0117-06	0271-432-12-0000	153.88
0014-0153-07	0271-432-16-0000	319.32
0015-0134-09	0271-392-25-0000	69.17
0015-0274-10	0271-421-02-0000	69.09
0019-2318-06	1191-351-49-0000	107.27
0025-1066-08	1192-391-60-0000	92.56
0025-1279-11	1192-391-26-0000	237.54
0025-2073-10	1192-491-13-0000	86.37
0035-0094-07	0285-471-14-0000	157.36
0036-0054-01	1191-282-10-0000	52.25
0042-0022-08	0155-141-19-0000	205.81
0042-0146-03	0272-301-18-0000	71.68
0043-0199-05	0285-176-14-0000	56.65
0044-0243-12	0272-254-14-0000	42.02
0044-0271-16	0272-212-10-0000	235.94
0051-0132-01	0273-081-08-0000	23.60
0052-0012-01	0273-331-11-0000	64.01
0052-0057-13	0273-291-03-0000	68.51
0052-0063-06	0273-291-07-0000	158.78
0052-0154-02	0273-295-10-0000	34.07
0052-0226-00	0273-312-11-0000	196.63
0053-0107-06	1191-081-56-0000	61.93
0053-0267-09	1191-081-69-0000	188.38
0054-1048-02	1191-451-65-0000	175.92
0054-1500-05	1191-491-39-0000	337.67
0054-1542-03	1191-461-49-0000	200.96
0055-0328-02	1210-341-29-0000	167.16
0061-0074-08	0273-323-03-0000	143.20
0061-0095-11	0273-064-18-0000	262.89
0061-0117-12	0273-043-12-0000	159.42
0065-0186-01	1200-161-20-0000	191.53
0072-0085-05	0273-242-27-0000	51.42
0072-0106-00	0273-154-04-0000	466.62
0072-0122-07	0273-242-16-0000	83.36

The following properties all have recorded liens in the amount of the delinquencies shown and are to be turned over to the Office of the Tax Collector, County of San Bernardino, to be added to the Respective Property Tax Bills  
\*2018-19 County Tax Rolls\*

Account No.	APN	Original Amount
0073-0008-05	0273-131-07-0000	573.08
0073-0011-02	0273-131-10-0000	141.89
0073-0068-03	0273-232-44-0000	285.30
0073-0156-03	0273-141-42-0000	193.34
0073-0173-14	0273-132-47-0000	33.13
0073-0179-05	0273-132-06-0000	101.00
0074-2381-04	1200-371-35-0000	161.04
0074-2500-08	1200-351-44-0000	343.49
0075-0004-02	1210-032-02-0000	140.26
0075-0187-08	1210-481-56-0000	42.40
0075-0187-09	1210-481-56-0000	265.67
0081-0044-08	1191-171-51-0000	72.83
0081-0049-05	1191-171-56-0000	192.03
0081-0101-00	1191-161-54-0000	73.38
0081-0163-04	1191-161-07-0000	60.24
0082-0042-17	0278-032-71-0000	162.50
0083-0093-01	1192-481-44-0000	313.83
0083-0115-02	1191-201-11-0000	45.14
0084-1237-15	1191-381-28-0000	225.98
0092-0193-06	1192-011-31-0000	193.16
0093-0091-02	1192-441-53-0000	104.79
0093-0150-05	1192-421-34-0000	78.60
0093-0178-04	1192-461-57-0000	76.80
0094-0031-00	0278-281-07-0000	324.46
0094-0195-09	0278-296-02-0000	139.67
0095-0010-00	0279-141-01-0000	121.07
0095-0037-06	0279-141-66-0000	57.82
0095-0037-07	0279-141-66-0000	166.57
0101-0016-09	1192-121-02-0000	83.54
0101-0075-04	1192-141-25-0000	366.41
0101-0125-07	1192-101-07-0000	165.17
0101-0189-13	1192-101-38-0000	41.51
0102-0006-00	0278-191-12-0000	169.98
0102-0139-02	0278-273-20-0000	109.16
0103-0198-02	0278-262-17-0000	74.02
0104-0170-00	0279-012-29-0000	21.00
0105-2930-16	1201-281-53-0000	146.90

The following properties all have recorded liens in the amount of the delinquencies shown and are to be turned over to the Office of the Tax Collector, County of San Bernardino, to be added to the Respective Property Tax Bills  
\*2018-19 County Tax Rolls\*

Account No.	APN	Original Amount
0111-0122-07	1192-291-07-0000	129.98
0114-0009-08	0279-191-10-0000	70.43
0115-0125-19	0285-222-13-0000	258.71
0121-0942-06	1210-091-48-0000	35.91
0122-0514-07	0288-461-05-0000	112.93
0123-0781-07	1210-061-33-0000	178.23
0123-1295-06	1210-071-43-0000	183.87
0123-1498-03	1210-071-42-0000	237.92
0125-0282-06	1201-211-11-0000	467.17
0125-0557-06	1201-271-04-0000	215.94
0127-0199-05	1200-661-20-0000	138.44
0127-0653-03	1201-461-19-0000	171.95
0132-0120-05	0285-901-35-0000	280.79
0132-0155-00	0285-103-30-0000	80.79
0135-0226-06	1191-291-21-0000	185.77
0136-1006-08	1192-351-25-0000	172.36
0136-1018-00	1192-351-20-0000	199.04
0140-0118-01	1200-211-26-0000	72.84
0140-0145-00	1200-231-38-0000	58.28
0140-0216-05	1200-451-81-0000	126.36
0143-0200-06	1199-161-12-0000	198.73
0144-1666-13	1192-581-07-0000	32.46
0153-0287-03	1201-151-25-0000	55.65
0153-0529-05	1201-151-65-0000	92.40
0154-2631-09	0273-103-19-0000	407.28
0154-3024-00	0273-103-19-0000	339.23
0154-3158-01	0273-112-02-0000	163.22
0154-3321-02	0273-122-52-0000	68.14
0156-0928-01	1200-411-35-0000	211.44
	<b>Total Amount</b>	<b>\$ 16,495.15</b>



# EAST VALLEY WATER DISTRICT

LEADERSHIP • PARTNERSHIP • STEWARDSHIP

---

## BOARD AGENDA STAFF REPORT

Agenda Item #4.  
Meeting Date: July 25, 2018  
Discussion Item

**To:** Governing Board Members

**From:** General Manager/CEO

**Subject:** Consider Sterling Natural Resource Center - Design/Build Partner

### **RECOMMENDATION:**

Staff recommends that the Board of Directors approve the selection of the Balfour Beatty/Arcadis team as the Design-Build Entity for the Sterling Natural Resource Center and authorize the General Manager to enter into a Professional Services Agreement with this team in the amount of \$2,000,000 for design and permitting services required to develop the design to an extent such that the project's Guaranteed Maximum Price (GMP) can be established.

### **BACKGROUND / ANALYSIS:**

The District issued a Request for Qualifications for design-build entities for the Sterling Natural Resource Center (SNRC) in August 2016. Following an evaluation of the eight Statements of Qualifications received and subsequent interviews, the District along with San Bernardino Valley Municipal Water District selected three of the design-build teams for further consideration for the design and construction of a state-of-the-art wastewater treatment plant and the associated buildings for administration and public use. Over the ensuing months, several meetings were held with the three shortlisted teams to discuss the objectives for the SNRC. A Request for Proposals was issued to the three teams on April 9, 2018, and the District received excellent proposals from all three design-build teams on June 14, 2018. A committee made up of District staff, a District consultant, and a staff member from the San Bernardino Valley Municipal Water District evaluated the design-build teams based on their proposals and two rounds of interviews (Exhibit "A"). The selection committee concluded the Balfour Beatty/Arcadis team provides the greatest value to the District. Therefore, staff is recommending the approval of this selection.

Before the District can utilize monies from its State Revolving Fund loan for construction work, the project's GMP must be developed to get Final Budget Approval (FBA) from the State Water Resources Control Board so that funds can be disbursed for construction. However, a significant amount of design and permitting work is required by the design-build team to develop the GMP. Consequently, a Professional Services Agreement in the amount of \$2,000,000 is recommended to cover this work that is needed prior to FBA. The expenditures incurred under this agreement are reimbursable as soft costs using funds from the loan.

### **AGENCY GOALS AND OBJECTIVES:**

Goal and Objectives I - Implement Effective Solutions Through Visionary Leadership

a) Identify Opportunities to Optimize Natural Resources

Goal and Objectives II - Maintain a Commitment to Sustainability, Transparency, and Accountability

c) Pursue Alternative Funding Sources

Goal and Objectives IV - Promote Planning, Maintenance and Preservation of District Resources

a) Develop Projects and Programs to Ensure Safe and Reliable Services

**REVIEW BY OTHERS:**

This agenda item has been reviewed by the executive management team.

**FISCAL IMPACT**

This project is approved in the FY 2018-19 Capital Improvement Program in the amount of \$15,000,000.

Recommended by:

John Mura  
General Manager/CEO

Respectfully submitted:

Jeff Noelte  
Director of Engineering & Operations

**ATTACHMENTS:**

Description

SNRC Design-Build Score Sheet

Type

Exhibit

Exhibit "A"

<b>Sterling Natural Resource Center</b>			
<b>Proposal Review and Two Interview Scores, Score out of 100</b>			
	<b>Balfour Beatty</b>	<b>HDR Constructors</b>	<b>Walsh</b>
Evaluator No. 1	92.67	89	76
Evaluator No. 2	94	85	75
Evaluator No. 3	81	73	45.67
Evaluator No. 4	92	89	76
Evaluator No. 5	85	82.5	71
<b>Total Avg of 5</b>	<b>88.93</b>	<b>83.7</b>	<b>68.73</b>