

Approved October 10, 2018

**EAST VALLEY WATER DISTRICT  
REGULAR BOARD MEETING**

**August 22, 2018**

**MINUTES**

The Chairman of the Board called the meeting to order at 5:30 p.m. Director Smith led the flag salute.

**PRESENT:** Directors: Carrillo, Coats, Goodrich, Morales, Smith

**ABSENT:** Director: None

**STAFF:** John Mura, General Manager/CEO; Brian Tompkins, Chief Financial Officer; Jeff Noelte, Director of Engineering and Operations; Justine Hendricksen, District Clerk; Shayla Gerber, Senior Administrative Assistant

**LEGAL COUNSEL:** Jean Cihigoyenetché

**GUEST(s):** Members of the public

**INTRODUCTION OF NEWLY HIRED EMPLOYEES**

The General Manager/CEO introduced Jonathan Flores, Meter Reader I, and Grant Andres, Meter Reader I, to the Board.

Information only.

**LANDSCAPE CONTEST PARTICIPATION RECOGNITION**

The Director of Strategic Services provided information regarding the Inland Empire Landscape Contest; she displayed photos from the top ten customers within the District that participated in the contest; she stated that one customer in San Bernardino County, the Brown family, received an award for honorable mention. She thanked everyone that participated in the contest.

Information only.

**PUBLIC COMMENTS**

Chairman Carrillo declared the public participation section of the meeting open at 5:47 p.m.

Mr. Serrano made comments regarding the following: construction costs for the

Sterling Natural Resource Center, citing an article in the Highland Community News; the LAFCO 3226 protest hearing; and a Harmony CEQA document dated June 28, 2016.

There being no further written or verbal comments, the public participation section was closed at 5:55 p.m.

#### **APPROVAL OF AGENDA**

M/S/C (Coats-Smith) that the August 22, 2018 agenda be approved as submitted.

#### **APPROVE THE JULY 11, 2018 REGULAR BOARD MEETING MINUTES**

M/S/C (Smith-Coats) that the Board approve the July 11, 2018 regular board meeting minutes as submitted.

#### **APPROVE THE JULY 19, 2018 SPECIAL BOARD MEETING MINUTES**

M/S/C (Smith-Coats) that the Board approve the July 19, 2018 special board meeting minutes as submitted.

#### **DISBURSEMENTS**

M/S/C (Smith-Coats) that the General Fund Disbursements #252546 through #252691 which were distributed during the period of July 1, 2018 through July 31, 2018, bank drafts, and ACH Payments in the amount of \$3,197,420.42 and \$599,505.16 for payroll and benefit contributions, totaling \$3,796,925.58 be approved.

#### **APPROVE THE FINANCIAL STATEMENTS FOR JULY 2018**

M/S/C (Smith-Coats) that the Board approve the financial statements for July 2018 as submitted.

#### **DONATION OF SURPLUS PROPERTY**

The Operations Manager stated that at the April 11, 2018 regular Board meeting two vehicles were identified for donation; he stated the District received three applications; and based on the specific criteria, staff recommends that the vehicles be donated to the following organizations:

- Highlanders Boxing Club receive the 2003 Chevy 1500 with VIN # 1GCEK14T3Z171229
- New Life Foursquare Church receive the 2007 GMC Sierra 2500 with VIN # 1GTHC24U77E126906

Representatives from the two organizations receiving vehicles thanked the Board for the donation.

M/S/C (Morales-Coats) that the Board award surplus vehicles to selected charitable organizations as submitted.

## **OPERATING AND CAPITAL BUDGET POLICY**

The Chief Financial Officer stated that the District is continually updating fiscal policies to demonstrate stewardship and accountability to District ratepayers; that the Government Finance Officers Association's (GFOA) recommends formally adopting financial policies and lists six essential policies for effective budgeting; that the District has already adopted three out of six policies; this policy covers two of the remaining three; and the last policy can be developed along with the District's five-year plan. He noted that the District has been following the guidelines, but that they need to be formally adopted.

M/S/C (Goodrich-Morales) that the Board approve the Operating and Capital Budget Policy as submitted.

## **BOARD OF DIRECTORS' REPORTS**

Director Coats reported on the following: August 8 he attended the annual San Bernardino County Water Conference; August 14 he attended the Finance & Human Resources Committee meeting; August 20 he attended the Association San Bernardino County Special Districts Association meeting; and August 21 he attended San Bernardino Valley Municipal Water District Board meeting where they elected a new vice president.

Director Goodrich reported that on August 4 he attended the Highland City Council meeting where they held a hearing on rate increases for refuse.

Director Morales reported on the following: August 14 he attended the San Bernardino Board of Water Commissioners meeting and the Finance & Human Resources Committee meeting; and August 21 he attended San Bernardino Valley Municipal Water District Board meeting where a presentation was provided on the Sterling Natural Resource Center.

Vice Chairman Smith reported that August 16 he met with the General Manager/CEO to review the agenda.

Chairman Carrillo reported on the following: August 14 he attended the San Bernardino Valley Municipal Water District Board Workshop where he advocated for the proposed water recycling pipeline conveyance program; August 16 he met with General Manager/CEO to review the agenda; and August 17 he discussed District business with the General Manager/CEO.

Information only.

## GENERAL MANAGER/CEO REPORT

The General Manager/CEO stated that on August 16 he provided a District update to the Highland Kiwanis Club; and on August 21 he attended San Bernardino Valley Municipal Water District Board meeting where he provided an update on the Sterling Natural Resource Center. The General Manager/CEO thanked the Chief Financial Officer for handling District business while he was on vacation.

The General Manager/CEO informed the Board of upcoming meetings and events:

- August 28 @ 2 p.m. - Employee Events Committee distributing backpacks at Hunt Elementary School
- September 3 - District closed in observance of Labor Day
- September 6 @ 11:30 a.m. - 1:30 p.m. - Health Benefit Fair for the 2019 Open Enrollment
- September 8 - California Friendly Landscape Workshop at District headquarters

Information only.

## LEGAL COUNSEL REPORT

No report at this time.

## BOARD OF DIRECTORS' COMMENTS

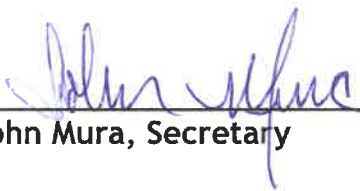
Director Coats made the following statement: "Help ensure your water future by supporting the Sterling Natural Resource Center".

Chairman Carrillo thanked staff for their presentations; and reminded the Board and public of the LAFCO protest hearing on August 29 regarding the Sterling Natural Resource Center.

Information only.


## ADJOURN

The meeting adjourned at 6:32 p.m.



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John Mura, Secretary



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Chris Carrillo, Board President