

Approved October 24, 2018

**EAST VALLEY WATER DISTRICT
REGULAR BOARD MEETING**

October 10, 2018

MINUTES

The Chairman of the Board called the meeting to order at 5:30 p.m. Mr. Tompkins led the flag salute.

PRESENT: Directors: Carrillo, Coats, Goodrich, Morales, Smith

ABSENT: None

STAFF: Brian Tompkins, Chief Financial Officer; Jeff Noelte, Director of Engineering and Operations; Kelly Malloy, Director of Strategic Services; Justine Hendricksen, District Clerk; Shayla Gerber, Senior Administrative Assistant

LEGAL COUNSEL: Marty Cihigoyenetché

GUEST(s): Members of the public

PRESENTATION OF ECOTECH SPONSORSHIP DONATION TO HIGHLANDERS BOXING CLUB

The General Manager/CEO stated that the District partnered with EcoTech in giving away over 200 toilets to customers as part of the District's conservation rebate program; that students of Highlanders Boxing Club participated in distributing toilets; and EcoTech presented a donation check on behalf of the District to Highlanders Boxing Club in the amount of \$1,250.

PUBLIC COMMENTS

Chairman Carrillo declared the public participation section of the meeting open at 5:36 p.m.

There being no written or verbal comments, the public participation section was closed.

APPROVAL OF AGENDA

M/S/C (Coats-Goodrich) that the October 10, 2018 agenda be approved as submitted.

APPROVE THE AUGUST 22, 2018 REGULAR BOARD MEETING MINUTES

M/S/C (Smith-Coats) that the Board approve the August 22, 2018 regular board meeting minutes as submitted.

APPROVE THE SEPTEMBER 12, 2018 REGULAR BOARD MEETING MINUTES

M/S/C (Smith-Coats) that the Board approve the September 12, 2018 regular board meeting minutes as submitted.

APPROVE THE SEPTEMBER 19, 2018 SPECIAL BOARD MEETING MINUTES

M/S/C (Smith-Coats) that the Board approve the September 19, 2018 special board meeting minutes as submitted.

DIRECTORS' FEES AND EXPENSES FOR SEPTEMBER 2018

M/S/C (Smith-Coats) that the Board approve the Directors' fees and expenses for September 2018 as submitted.

APPROVE THE FINANCIAL STATEMENTS FOR AUGUST 2018

M/S/C (Smith-Coats) that the Board approve the financial statements for August 2018 as submitted.

REVIEW AND APPROVE DRAFT COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED JUNE 30, 2018

The Business Services Manager gave a brief overview of the Comprehensive Annual Financial Report (CAFR); he discussed highlights of the CAFR, including: a prior year comparison, financial condition, capital asset condition, debt service coverage and FY 2017-2018 expenditures.

Representatives from Clifton Allen Larson briefly discussed the audit report process and the letters included in the report.

The Chief Financial Officer responded to questions and comments from the Board.

M/S/C (Morales-Coats) that the Board approve the Comprehensive Annual Financial Report and audit reports for the year ended June 30, 2018.

LEGISLATIVE UPDATE

The Director of Strategic Services briefly described services the District's legislative advocacy group has provided over the past four years; she stated that the contract is due for renewal and recommends that the Board enter into agreements for legislative advocacy services with The Quintana Cruz Group and The Onate Group.

M/S/C (Goodrich-Coats) that the Board authorize the General Manager/CEO to enter into agreements with The Onate Group and The Quintana Cruz Company for legislative advocacy services.

REVIEW AND APPROVE UPDATED POLICY AND PROGRAMS MANUAL AND THE BOARD OF DIRECTORS HANDBOOK

The Human Resources/Risk & Safety Manager gave a brief review of the updated Administrative Policies and Programs Manual and the Board of Directors Handbook; she stated that all the policies included in the manual have previously been approved on an individual basis; that the entire manual is being brought to the Board for review and approval; and stated that review of the policy manual within the past year, fulfills one of the eligibility requirements for the District to apply for the Special Districts Leadership Foundation (SDLF), District of Distinction accreditation.

M/S/C (Morales-Smith) that the Board approve the updated Policy and Programs Manual and Board of Directors' Handbook and Policies as submitted.

BOARD OF DIRECTORS' REPORTS

Director Coats reported on the following: September 17 he attended Association San Bernardino County Special Districts Association meeting that was hosted by the District; on September 18 he attended San Bernardino Valley Municipal Water District Board meeting; September 20 he attended the Del Rosa Neighborhood Action Group (DRNAG) meeting where Ms. Malloy gave a presentation; September 24-26 he attended the California Special District Association Annual Conference where he attended breakout various breakout sessions; October 2 he attended San Bernardino Valley Municipal Water District Board meeting; and on October 3 he attended the Finance & Human Resources Committee meeting.

Director Goodrich reported on the following: September 24-27 he attended the California Special District Association Annual Conference where he attended breakout various breakout sessions; and September 29 he attended the WEFTEC Annual Conference.

Director Morales reported that September 27-28 he attended Association of California Water Agencies Board of Directors meeting where he sat in as Chair, and they discussed the budget.

Vice Chairman Smith reported on the following: September 17 he attended the Association San Bernardino County Special Districts Association meeting; September 19 he attended the District's Special Board meeting where the Guaranteed Maximum Price for the Sterling Natural Resource Center was determined; September 20 he attended Plant 134 Hydro-Electric Ribbon Cutting event; September 21 he attended the Legislative & Public Outreach Committee meeting where they discussed the District's legislative advocates contract; September 26 he attended the California Special District Association Award luncheon where the District received its award for transparency;

September 27 he met with Assembly member Marc Steinworth where they discussed the Sterling Natural Resource Center; October 4 he met with the General Manager/CEO to review the agenda; and on October 10 he attended the San Bernardino Valley Water Conservation District Board meeting.

Chairman Carrillo reported on the following: September 17 he attended the Association San Bernardino County Special Districts Association meeting; September 20 he attended Plant 134 Hydro-Electric Ribbon Cutting event; September 21 he attended the Legislative & Public Outreach Committee meeting where they discussed the District's legislative advocates contract; September 27 he met with Assembly member Marc Steinworth where they discussed the Sterling Natural Resource Center; October 4 he met with the General Manager/CEO to review the agenda; and October 5 he attended the East Valley Association of Realtors (EVAR) meeting where he invited members to attend the Sterling Natural Resource Center Groundbreaking Ceremony.

Information only.

GENERAL MANAGER/CEO REPORT

The General Manager/CEO reported that he attended the WEFTEC Conference where he had several key meetings for potential partnerships. He stated that the District participated in "National Imagine a Day Without Water" by hosting a booth at Cardenas Market to engage the community regarding water conservation.

The General Manager/CEO informed the Board of upcoming meetings and events:

- October 11 at 8:00 a.m. the District will be hosting its annual facility tour
- October 18 at 10:18 a.m. the District will be participating in the Great California ShakeOut Drill
- October 20 at 10:00 a.m. - Sterling Natural Resource Center Groundbreaking Ceremony where the public is invited to attend
- October 25 - Employee Events Association will be hosting the Jacket Drive and Chili Cook-off for Hunt Elementary School students

Information only.

LEGAL COUNSEL REPORT

No report at this time.

BOARD OF DIRECTORS' COMMENTS

Director Coats stated that with the Sterling Natural Resource Center Groundbreaking Ceremony upcoming, this would be the last time he would make the following statement: "Help ensure your water future by supporting the Sterling Natural Resource Center".

Director Morales stated that the donation of soccer balls to Hunt Elementary School students is an amazing contribution; he stated that October 26 is the deadline to register for the ACWA Region 9 Colorado River event; and he congratulated the District for receiving an award for its transparency.


Vice Chairman Smith thanked staff for their hard work.

Chairman Carrillo thanked everyone for attending tonight's meeting.

Information only.

ADJOURN

The meeting adjourned at 6:26 p.m.



John Mura, Secretary



Chris Carrillo, Board President

